



Code of Conduct for Online Video Calls

All children are expected to follow this guidance for all virtual sessions or meetings:

- **A parent or carer must be present for the duration of the call** (although they do not need to be visible on the screen)
- **Be on time** – this is to make sure the meeting goes smoothly and is not interrupted throughout
- **Be dressed appropriately** – please be clothed at all times – dressing gowns and PJ's are not suitable!
- **Consider your location** - make sure there is not any inappropriate or identifiable information in the background of your screen - consider a neutral background or blurring your screen
- **Be present** – please refrain from looking at your mobile phone during a session, listening to music or watching TV in the background - be fully focused on the session taking place
- **Be respectful** - treat all children and staff attending the virtual meeting with courtesy and politeness

Remember.....

- Sessions will be recorded
- Do not share usernames, passwords, Zoom IDs or any personal information with any individuals who are not part of St Ives Primary School
- Do not use swear words or language that may cause offence
- Do not post or upload anything that might upset someone or post anything that may be offensive or abusive